

# General Information Poster



Community Name:

Pharmacy Name:

## Pharmacy General Information:

Phone 1:

Phone 2:

Fax:

Address:

## Medication Ordering:

**New Patients:** Send new orders and face sheet with billing information to the pharmacy.

**New Orders:** Please have providers e-prescribe new orders.

**Refills:** Please order refills according to the "REFILL AFTER" date on the label. STAT refill or SAME DAY REFILL requests should be called into the pharmacy.

**STAT Orders:** Please call STAT orders directly to the pharmacy.

**Control Drug Orders:** Control orders can only be delivered upon receipt of a valid script written or electronic from the prescriber.

## Hours of Operation:

*\*24 hour coverage available for all Centers*

Monday–Friday:

Saturday:

Sunday:

## Customer Service:

The Customer Service Center team is available to provide information as well as support in escalating your requests and issues related to the following services: Consulting Pharmacy Services, IV Nurse Education, Medical Records, Nurse Consulting Services, ViewMasteRx, and more.

**To contact the Customer Service Center, call 877-874-2768.**

## Cutoff Times and Delivery Windows:

	New Order Cutoff Time	Delivery Window
Monday–Friday		
Saturday NEW ORDERS ONLY		
Sunday NEW ORDERS ONLY		

Date of GIP: